



SUISUN-SOLANO WATER AUTHORITY

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BOARD OF DIRECTORS

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EXECUTIVE COMMITTEE MEETING

Tuesday, September 5, 2023

9:00 a.m.

Suisun City Hall Conference Room
701 Civic Center Blvd
Suisun City, CA

Public Comment – Opportunity for public comment is offered written and live during the meeting.

- **Written** – written comments can be submitted via email to SSWAcomments@sidwater.org or via U.S. mail to Suisun-Solano Water Authority, Attn: Amber Rupp, 810 Vaca Valley Parkway, Ste 201, Vacaville, CA 95688. Please put the agenda item number, if applicable, in the subject line. Comments received prior to the introduction of the agenda item will be distributed to the Committee, made available for public review, and made part of the record.
- **Oral** – Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comment section. Speaker times are limited to five (5) minutes per person on any matter within the jurisdiction, not on the Agenda.

AGENDA

1. Preliminary

- 1.1. Call Meeting to Order
- 1.2. Introductions
- 1.3. Approval of Agenda

2. Presentations

None

3. Public Comment (Non-Agenda Items)

4. Informational Items

None

5. **Consent Calendar**

- 5.1. Approval of the Minutes of the August 7, 2023, Executive Committee Meeting.
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6. **Scheduled Items**

None

7. **Committee Member & Staff Comments**

8. **Adjourn**

**SUISUN SOLANO WATER AUTHORITY
EXECUTIVE COMMITTEE MEETING**

**Monday, August 7, 2023
9:00 a.m.**

**Suisun City Hall Conference Room
701 Civic Center Boulevard
Suisun City, CA**

MINUTES

(UNADOPTED – SUBJECT TO REVISION)

Members Present:

City of Suisun City: Alma Hernandez, SSWA Board President, City of Suisun City Mayor;
Greg Folsom, SSWA Assistant Manager, City of Suisun City Manager

Solano Irrigation District: J.D. Kluge, SSWA Board Vice President, SID Board President;
Cary Keaten, SSWA Manager, SID General Manager

Staff Present: Elizabeth Luna, City of Suisun City Accounting Services Manager; Cammie
Morin, SID Finance Director; Matt Hobbs, SID Water & Power Operations Manager; Uriel
Romero, SID Senior Civil Engineer; Nouae Vue, City of Suisun City Public Works Director

1. Preliminary

1.1. Call Meeting to Order

As a quorum was present, the meeting was called to order at 9:00 a.m.

1.2. Introductions

Attendees introduced themselves.

1.3. Approval of Agenda

*Upon a motion by Kluge, seconded by Folsom, the agenda was approved as presented
without objection.*

2. Presentations

None.

3. **Public Comment (Non-Agenda Items)**

There was no public participation in this meeting.

4. **Informational Items**

4.1. **Capital Improvement Project Status Report**

4.2. **SSWA Informational Packet**

This agenda item will be moved to September.

Uriel Romero asked for direction on presenting the packet.

Alma Hernandez suggested including an Executive Summary, Rate Study information and Prop 218 information.

5. **Consent Calendar**

5.1. **Approval of the Minutes of the July 3 2023, Executive Committee Meeting.**

5.2. **Engage NBS Government to Update the 2021 Financial Plan and Water Rate Study and to Prepare a Capacity (Connection) Fee Study: Authorize the SSWA Manager to engage NBS Government to update the 2021 Financial Plan and Water Rate Study and prepare a Capacity Fee Study.**

Cary Keaten gave an update of the item.

Upon a motion by Keaten, seconded by Kluge, the consent calendar was approved as presented without objection.

6. **Scheduled Items**

6.1. **Staff requests the Committee to recommend the Board approving Resolution 23-XX for purchasing materials to make an emergency repair to the Tolenas Lateral and advertise an RFP to provide corrosion protection to the remaining portions of PCCP.**

Upon a motion by Folsom, seconded by Kluge, item 6.1 was approved as presented without objection.

7. **Committee Member & Staff Comments**

Alma Hernandez informed the group she will not be available for the Board meeting next week.

8. **Adjourn**

The meeting was adjourned at 9:36 a.m.